

# PRE-CLOSE-IN PUNCHLIST

Project Name: _____	Project No. _____
Address: _____	Date: _____
City, State, Zip: _____	

**This punchlist to be completed after mechanical and electrical inspections are complete.**

**ELECTRICAL**

- All outlets and lights per floor plan and elevation and backsplash details considered.
- Nail plates in place.
- Insulation meets fire code pertaining to \_\_\_\_\_
- Ceiling fixtures and proper location per plan.
- Rough-in boxes correctly set for drywall hanging doors, trim, etc.
- Wiring for \_\_\_\_\_ security, telephone, smoke detectors in place.
- Panel work completed.
- Electrical inspection completed.
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

**PLUMBING**

- All fixture rough-in centers per plan.
- Nail plates in place.
- Backing board in place for wall hung lavatories, accessories and grab bars.
- Pipes insulated in crawl space secured properly.
- Rough-in for diverter correct distance from 2' x 4' for tile work requirements.
- Plumbing inspection completed.
- Tub not chipped.
- Access panel roughed in.
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

**HVAC**

- All ductwork per plan.
- No conflict between diffusers and electric fixtures.
- Ducts insulated properly where indicated.
- Control wiring, thermostat(s) installed if included.
- All flues properly installed.
- Inspections completed for any wiring and gas piping required.
- \_\_\_\_\_
- \_\_\_\_\_

**FRAMING**

- All door locations per plan ( $\pm 1/8"$ ).
- All window locations (height and width) per plan.
- Casing sizing and ceiling to finished floor dimensions verified against cabinet order.
- All partitions per plan: square, level, correct layout.
- Insulation around windows and doors.
- Kitchen cabinet layout will work.
- Lavatory cabinet layout will work.
- Molding extensions do not extend beyond finished wall.
- Inside corner cabinet will not hit open drawers.
- Soffit correct size, square to match wall cabinets.
- Job is clean, trash is being controlled on the site.
- Weather protection in-place, if needed.
- Materials stored safely, protected from moisture.
- Dust protection in-place for drywall work.
- \_\_\_\_\_

If the items on this list have been completed, installer may proceed to order Close-in Inspection.

\_\_\_\_\_  
 Signature Date